

# The Charltons Parish Council

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“Draft” Minutes of Parish Council Meeting  
held as a consultative virtual meeting via Zoom software on  
Thursday 6<sup>th</sup> May 2021 at 8.40pm  
Following the Annual Parish and Annual Parish Council Meetings

## **Councillors Present (remotely):**

Nick Blackledge (Chairman)

Alan Crawley

Tamzin Elliott

Peter Moulding

Bob Adams

Dennis Elliott

Darin Kay (audio only)

In Attendance (remotely): D.Cllr Charlie Hull, the Clerk and two members of the public.

## **Public Session**

A resident reported that some dog owners were collecting their dog waste in carrier bags and disposing of the bag in the council dog waste bins, which were then not collected. He asked if the PC would consider putting a notice on the bins asking residents to use dog waste bags only. He also reported that there had been an increase in dog faeces in Hallr Wood, which wasn't being picked up or was left on the ground in dog waste bags. He asked if the PC would consider the installation of an additional dog waste bin west of the stables at Welham, where the footpath crosses the field.

**ACTION:** To include the provision of an additional dog waste bin and signage on the existing bins on the agenda for consideration at the next meeting.

A resident asked for clarification on the posting of minutes and agendas. The Clerk advised that agendas were posted on the noticeboards and parish website giving three clear days notice in accordance with the PC Standing Orders. There was no requirement for minutes to be posted on the noticeboards as they were published on the parish website. The Clerk advised that there had been technical difficulties with the website, which was in the process of being replaced.

## **Reports from County and District Councillors**

District and County Councillors may give short verbal reports on matters affecting the Parish.  
D.Cllr Hull. Report given at the preceding Annual Parish Meeting. Nothing further to report.

## **21/44. Apologies for Absence and to consider the reasons given**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**RESOLVED:** Apologies received and accepted from Cllr J Lawson.

## **21/45. Declarations of Interest**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

**RESOLVED:** None declared.

## **21/46. Minutes.**

To approve the Minutes of the Remote Ordinary PC Meeting held on Tuesday 16<sup>th</sup> March 2021.

**RESOLVED:** The minutes were confirmed as a true record and would be duly signed.

## 21/47. Planning.

a. At the time the agenda was issued the council had not received any planning applications, but the council reserved the right to consider any applications received by the time of the meeting. Applications Received:

i. **PA 21/00785/FUL.** Change of use of land to residential and siting of a mobile home/home office at Footsteps, High Street, Charlton Mackrell.

It was agreed that this was a sensible proposal. The proposed building is effectively a timber clad summer house, which would be located against a wall and not overlook or be visible by the neighbouring property, Hidden Barn. It was also considered that permission is only required for change of use of the land to residential as this particular section of land is still designated as agricultural or equestrian.

**RESOLVED:** The PC agreed unanimously to recommend that the application be **APPROVED.**

ii. **PA 21/00709/COU.** Change of use of one stable unit from Equestrian to Sui Generis (Canine Physiotherapy Treatment Room) at Welham Barn, Welham Farm Lane, Charlton Mackrell.

It was agreed that as only one canine client would be able to visit at any one time, there would be no parking issues or any noticeable increase in traffic movements to the property.

**RESOLVED:** The PC agreed unanimously to recommend that the application be **APPROVED.**

b. South Somerset District Council (SSDC) Decisions:

i. **PA 21/00184/FUL.** Proposed lean-to extension on the existing building for hay storage on land Os 2560 part George Street, Charlton Adam – **APPROVED.**

ii. **PA 20/03439/FUL.** Erection of a vehicular and a pedestrian gate and post rail fence across the entrance of the National Trust Visitor Car Park at Lytes Cary Manor, Lytes Cary, Kingsdon – **APPROVED.**

*(D.Cllr Hull left the meeting at 9.05pm)*

## 21/48. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

**RESOLVED:** The Clerk previously circulated the PC Accounts which were presented and subsequently approved. The bank reconciliation to be duly signed.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

Grant – Somerton Library Trust	£400.00
SALC Training – Mental Health Event 3 Mar 21	£20.00
SALC Training – Responding to Planning Applications 22 Mar 21	£50.00
The Charltons Post Office – Hosting for Defib and Christmas Lights 2020	£20.00

**RESOLVED:** All items of expenditure approved.

c. To approve the cost of training for Cllr Crawley to gain the Chapter 8 highways training to operate Speed Indication Devices (SIDs) at £195.00 plus VAT.

**RESOLVED:** To defer training until the PC has considered all options for the provision of SIDs.

## 21/49. Replacement of Parish Council Website

To consider quotes received to replace the Parish Council website.

a. WesternWeb Ltd. - £650 plus VAT, website hosting £80 plus VAT.

b. Parish Council Websites £649 plus VAT, website hosting £228 plus VAT.

**RESOLVED:** The PC agreed unanimously to proceed with WesternWeb Ltd.

## 21/50. Lorry Watch

To provide and update and report on progress of re-installing revised signage.

**RESOLVED:** Cllrs Crawley and D Elliott to re-install the signage on existing highway furniture in appropriate locations.

**21/51. Somerset Waste Partnership (SWP) new Recycle More service**

Cllrs Adams and T Elliott to report on SWP webinar held on 14<sup>th</sup> April 2021.

**RESOLVED:** Cllrs Adams and Elliott previously circulated the slides from the webinar. The New Recycle More Service would go live on 28<sup>th</sup> June where more materials would be collected weekly from the kerbside including plastic pots, tubs and trays. Rubbish would be collected every three weeks instead of every two. By encouraging residents to recycle more would mean less rubbish. Collection days will change for approx. one third of households. Householders would receive a new recycling container, a bright blue 60L weighted bag and will need to put different items into different recycling containers.

**21/52. Reports from the PC Committees, Working Groups (WG) and PC Representatives:**

To review PC Committees, WGs, roles and responsibilities and to provide reports.

**RESOLVED:** Nothing further to report.

**21/53. Items for Report and Future Business.**

- a. Development opposite Fox and Hounds. Cllr Adams reported that of the eight houses being developed opposite the Fox and Hounds, three should have been offered to residents of the parish to purchase at a discount as part of the S106 planning approval. Following recent correspondence with SSDC, it was apparent that all properties are currently being marketed, having been given away by the SSDC Planning Department without reference to either Ward Members or the PC.
- b. Village Car Park. Cllr Adams reported that following regular instances of deep pooling water at the entrance to the village car park, he had managed to lift the drain cover in the entrance and clear out a great deal of mud. He had also dug a small gully to redirect the flow away from the road. The situation would be monitored, however, the PC may need to consider more permanent options to improve the drainage.
- c. Early Proposals for Land to the Rear of the Fox and Hounds. Cllr Adams reported that the owners of the Fox and Hounds pub and the land to the rear would be holding an informal meet and greet on 20<sup>th</sup> May from 3pm to 7pm, to chat about their early proposals for investment in the pub and new homes on the land to the rear. Cllr Moulding advised that he and his neighbour had received a letter from the developers who he wished to commend for their approach.
- d. Date of Next meeting. Following a brief discussion the date of the next meeting was changed from 15<sup>th</sup> to 22<sup>nd</sup> June 2021 in order to align with final stage in the easement of lockdown, in accordance with Government guidelines, to allow the PC to return safely to in person meetings. The venue will be agreed following a review of the most recent venue risk assessments.

There being no further business the meeting closed at 9.35pm.

Signed: .....

Dated: .....