

The Charltons Parish Council

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Notice of the Parish Council Meeting to be held on Tuesday 16th September 2025 in The Reading Room, Charlton Mackrell starting at 7.30pm.

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:



Tony Jay
Parish Clerk and Proper Officer
11th September 2025

Public Questions and Comments

Before the start of the formal meeting the members of the public will have the opportunity to make a statement in respect of the business on the agenda only in accordance with Standing Order 3 (e). Members of the public are asked to restrict their comments and/or questions to three minutes. Once the formal meeting has started members of the public are reminded that they have no right to speak.

To receive a report from Somerset Councillors Tim Kerley or Stephen Page.

Agenda

- 25/83 To receive any apologies for absence.
- 25/84 To receive declarations of interests:
Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).
- 25/85 To approve the minutes of the Parish Council meeting held on Tuesday 15th July 2025.
- 25/86 To consider the Parish Council's response to the following planning application.
- 20/02220/REM. Land south of Somerton Lane, Charlton Mackrell TA11 6AE. Reserved Matters application following Outline approval 19/02412/OUT for the erection of two dwellings seeking approval of access, appearance, landscaping, layout, and scale.
- Please note that outline planning permission has already been granted for two dwellings to be built in this location.

- 25/87 To consider and approve a Parish Council IT policy.
- 25/88 To consider and approve the change of the Parish Council's website address and emails from .org to gov.uk
- 25/89 To consider changing the Parish Council's method of accounting from a spreadsheet to the Scribe accountancy package.
- 25/90 To consider the Parish Council's response to the Somerset Council Sunday car parking charges consultation.
- 25/91 To receive an update from the CIL working group.
- 25/92 To consider the appointment of a Parish Councillor to the parish's CIL committee.
- 25/93 To consider the number of dog bins in the parish.
- 25/94 To receive the Speed Indicator Device report.
- 25/95 To approve the following payments.

Payee	Details	Net £	VAT £	Total £
Anthony Jay	Clerk's salary August *	500.16	0.00	500.16
Anthony Jay	Clerk's salary September	500.16	0.00	500.16
HMRC	PAYE August *	156.72	0.00	156.72
HMRC	PAYE September	156.22	0.00	156.22
Anthony Jay	Clerk's expenses August *	27.95	0.00	27.95
Anthony Jay	Clerk's expenses September	62.45	0.00	62.45
Jon Legge	Footpath signs work	77.85	0.00	77.85
SALC	Councillor training	75.00	0.00	75.00
Total		1556.51	0.00	1556.51

Please note that the payments marked with an asterix were made in August when there was no council meeting.

- 25/96 To receive the clerk's report.
- 25/97 To receive councillor reports.

Date of next meeting – Tuesday 21st October 2025. The Clerk will not be able to attend this meeting due a prior engagement arranged before his appointment. Councillor Armstrong has kindly agreed to clerk the meeting.

End of agenda.