

# The Charltons Parish Council

Minutes of the Annual Parish Council Meeting held on Tuesday 18<sup>th</sup> June 2025 commencing at 7.30pm in The Reading Room, Charlton Mackrell

Councillors Present: Mike Parsons (Vice Chairman), Katie Armstrong, Susie Crang, Alan Crawley, Anneke Stockhausen (from agenda item 25/60), Kim Williams and Joe Woollorton.

In the absence of the Chairman the Vice Chairman chaired the meeting.

Parish Clerk: Tony Jay

In attendance: Somerset Councillor Tim Kerley and two members of the public

Public Questions and Comments.

No questions were asked.

Somerset Councillor report.

The following is a summary of the report Councillor Tim Kerley gave to the meeting.

The Boundary Commission's draft set of proposals for boundary changes in Somerset has been published. This includes 96 single member divisions. The Charltons would be in the Ilchester division. This could be changed in the second draft, so now is the time for councils and the public to submit their comments on the changes. The deadline for comments to be submitted is 11<sup>th</sup> August. If anyone would like advice on the changes please contact Councillor Tim Kerley.

Planning. The already identified expected land supply in the county has dropped from 5 years to 2.5 years due to new increased government housing targets. This means that many more new sites in the county will need to be found, with the inevitable result in more housing development in new areas.

25/57 To receive any apologies for absence.

Apologies were received from Councillor Adam Ware. County Councillor Stephen Page was unable to attend the meeting.

25/58 To receive declarations of interests.

25/59 To approve the minutes of the Annual Parish Council meeting held on Tuesday 20<sup>th</sup> May 2025.

It was resolved to approve the minutes. The Vice Chairman signed the minutes as being a true record of the meeting.

25/60 To consider applications received to fill casual vacancy on the Parish Council by co-option.

It was resolved to co-opt Anneke Stockhausen to the council.

Councillor Stockhausen signed the declaration and joined the council.

- 25/61 To consider the Parish Council's response to the following planning application.

25/01173/FUL. Windsor Cottage, 1 The Paddocks, Broadway Road, Charlton Adam. Change of use of land to garden, erection of two outbuildings and fencing (part retrospective)

It was resolved to support the planning application as it fits in with the local environment. A request will be made that a condition is added to the planning permission that the two outbuildings will not be used for future residential purposes.

- 25/62 To consider whether the Parish Council should submit applications for 20mph speed limits in the parish.

A long discussion took place, with Councillor Tim Kerley giving his opinions about the stretches of road which may be suitable for a 20mph limit.

A site meeting will be arranged between Councillors Crawley and Kerley. Councillor Crawley will report back to the next meeting.

- 25/63 To consider the Parish Council's engagement with the Local Community Network.

Councillors Armstrong and Kerley provided explanations about the role and achievements of Local Council Networks.

Councillors Armstrong and Stockhausen will attend the next meeting.

- 25/64 To consider the appointment of a contractor to carry out verge cutting work in the parish.

Councillor Crang will liaise with the contractor who already carries out verge cutting to confirm the areas that are already being cut, and the price being charged. Potential new areas will be discussed.

- 25/65 To receive the Speed Indicator Device report.

Charlton Mackrell - The periods monitored were between 21st April to 14<sup>th</sup> June. There was an average of 2040 vehicles per day (inbound) and 1477 vehicles per day (outbound).

Inbound – 77% of vehicles complied with the speed limit. 14% travelled at between 31 – 35mph. 6% between 36 – 40mph. 2% between 41 – 45% and 1% over 46mph.

Outbound – 50% of vehicles complied with the speed limit. 28% travelled at between 31 – 35mph. 15% between 36 – 40mph. 5% between 41 – 45% and 2% over 46mph.

- 25/66 To consider a protocol for councillors visiting planning application locations.

Councillors are allowed to visit the application address and neighbouring properties. The Clerk will investigate suppliers of lanyards and business cards for councillor use.

25/67 To receive an update on the Parish Council noticeboard refurbishments.

All three notice boards have been refurbished. The wood stain colour on one the boards will be changed.

25/68 To receive an update on the Cary Fitzpaine defibrillator pedi-pads.

New pedi-pads have been bought and are now included in the defibrillator box.

25/69 To consider the installation of a clothing disposal bank in the parish.

It was decided that a new clothing donation bank is not required. The location of the existing bank by the school will be advertised locally.

25/70 To approve the following payments.

Payee	Details	Net	VAT	TOTAL
Anthony Jay	Clerk's salary June	£436.48	£0.00	£436.48
Anthony Jay	Clerk's expenses May	£91.40	£0.00	£91.40
HMRC	PAYE June	£128.27	£0.00	£128.27
Invotec	Grit Bin	£125.00	£25.00	£150.00
Somerset Council	Warning sign	£200.00	£0.00	£200.00
Defib4Life	Defibrillator pads	£106.00	£18.80	£124.80
Elan City	Extended warranty	£248.61	£49.72	£298.33
Hillway Highwayman	Notice board refurbishment	£275.23	£0.00	£275.23
SLCC	Membership fee for clerk	£76.50	£0.00	£76.50
Schimmel Hardware	Padlock for SID	£42.99	£0.00	£42.99
Total		£1730.48	£93.52	£1824.00

The payments were approved.

25/71 To receive Councillor and Clerk reports.

The Clerk reported that Somerset Council will be removing some of the unauthorised brown direction signs in the parish. One is located on a BT pole, and permission will need to be given by BT for the sign to be removed.

The overgrowing vegetation on the footpath between Peddles Lane and Station Road has been reported to Somerset Council. Councillor Kerley stated that

unfortunately Somerset Council are very slow in dealing with these matters due to a lack of staff.

Date of next meeting – Tuesday 15<sup>th</sup> July 2025.

The Clerk told the meeting that he would be unable to attend the October council meeting due to a personal commitment made before he was appointed to his role. Councillor Armstrong kindly agreed to act as clerk for that meeting.

There being no further business, the meeting closed at 9.30pm.

End of minutes.

Signed: .....

Dated: .....