

The Charltons Parish Council

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Notice of Parish Council Meeting
To be held on Tuesday 16th April 2024
commencing at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors,

You are summoned to the following Meeting of the Parish Council on Tuesday 16th April 2024 at 7.30pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 11th April 2024

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session.

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Reports from Somerset Councillor.

Somerset Councillor may give short verbal report on matters affecting the Parish.

24/23. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

24/24. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.
(NB this does not preclude any later declarations).

24/25. Minutes.

To approve the Minutes of the PC meeting held on Tuesday 19th March 2024.

24/26. Planning.

a. To consider the following planning applications (PA):

- i. **PA 24/00536/S73.** S73 Application to vary Condition 05 (Materials) to new materials schedule dated 2024 in relation to planning approval 13/04998/FUL for Erection of a permanent dwelling in association with existing equine use and associated realignment of

existing earth bank. (GR 354263/129013) at Pleasant Spot Barns, Broadacres, Charlton Adam, TA11 7BA.

ii. **PA 24/00642/HOU.** Extension and alterations to property with detached garage building at Pleasant Spot Cottage, Broadacres, Charlton Adam, TA11 7BA.

iii. **PA 24/00867/HOU.** Single Storey Extension to the Principle Elevation at Still Waters, Station Road, Charlton Mackrell, TA11 6AG.

b. **Somerset Council (SC) Decisions:**

i. **PA 24/00272/LBC.** Proposed roof works to an existing outbuilding at Charlton House, Ilchester Road, Charlton Mackrell, TA11 6AD – **APPROVED.**

24/27. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

- | | |
|---|---------|
| i. Coram Construction – Cllr Crawley Chapter 8 Training | £276.00 |
| ii. Clerk's Allowances & Expenses | £57.70 |
| iii. SALC Data Protection Training 19 Feb 24 | £25.00 |

c. **Charltons Memorial Community Trust Request for Grant.**

To consider request for a grant of £3,000 towards the refurbishment of the Community Centre.

d. **Cary Fitzpaine Defibrillator.**

To approve electrician estimate of costs for installation - £300.

24/28. Signage in the Charltons.

To consider requests received from organisations in the Parish for directional signage.

24/29. Community Flood Action Group and Emergency Planning.

Update on the formation of a Community Flood Action Group

24/30. Councillor and Clerk Email Addresses.

To consider setting up councillors and clerk with org.uk email addresses to comply with GDPR and guidance from the Somerset and National Association of Local Councils at an annual cost of £72 plus VAT.

24/31. Items for Report and Future Business.

- Update on 1st phase of repairs to the village car park.
- Quotation for grounds maintenance works the War Memorial.
- Cary Fitzpaine, Rag Lane – speed mitigation.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meetings: Annual Parish, Annual Parish Council and Ordinary meetings to be held on Thursday 16th May 2024, 7.00PM in The Reading Room, Hillway, Charlton Mackrell.