

# The Charltons Parish Council

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Notice of Parish Council Meeting  
To be held on Tuesday 19<sup>th</sup> March 2024  
commencing at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press  
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors,

You are summoned to the following Meeting of the Parish Council on Tuesday 19<sup>th</sup> March 2024 at 7.30pm in The Reading Room, Charlton Mackrell.

*RCarter*

Clerk to The Charltons Parish Council

Agenda issued on 14<sup>th</sup> March 2024

## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

### **Public Session.**

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

### **Reports from Somerset Councillor.**

Somerset Councillor may give short verbal report on matters affecting the Parish.

### **24/16. Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

### **24/17. Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.  
(NB this does not preclude any later declarations).

### **24/18. Minutes.**

To approve the Minutes of the PC meeting held on Tuesday 14<sup>th</sup> February 2024.

### **24/19. Planning.**

#### **a. To consider the following planning applications (PA):**

- i. **PA 24/00272/LBD.** Proposed roof works to an existing outbuilding at Charlton House, Ilchester Road, Charlton Mackrell, TA11 6AD.
- ii. **PA 24/00307/FUL.** Erection of new dwelling on land at Cooks Cary Farm, Ilchester Road, Charlton Mackrell.

b. **Somerset Council (SC) Decisions:**

- i. **PA 22/03342/FUL.** Change of use of agricultural land to commercial for the erection of two detached industrial units, formation of a new access with parking and turning space and creation of an attenuation pond on land Os 4300, Cary Fitzpaine, BA22 8JB – **APPROVED.**

**24/20. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

- |  |         |
|--|---------|
| i. Malcolm Reeves – Grounds Maintenance                        | £700.00 |
| ii. Reading Room Routine Maintenance Grant                     | £300.00 |
| iii. Safelincs – Paediatric replacement defibrillator pads x 2 | £210.17 |
| iv. Grant – Somerton Library                                   | £200.00 |
| v. Somerset Council – Bus Bay Timings – Sign & Post            | £164.39 |
| vi. Clerk's Allowances & Expenses                              | £34.50  |

c. **Cary Fitzpaine Defibrillator.**

Request for PC to pay electrician costs for installation.

d. **Rights of Way Repairs.**

Request from Keinton Mandeville (KM) to contribute towards authorised repair costs of £2,530 (ex VAT) to footpath and stile at kissing gate located at Newcombe Farm that straddles both parishes.

**24/21. Community Flood Action Group and Emergency Planning.**

Update on the formation of a Community Flood Action Group

**24./22. Items for Report and Future Business.**

- a. Change of date from 15<sup>th</sup> to 16<sup>th</sup> May for Annual Parish, Annual Parish Council and ordinary Parish Council meetings.
- b. Quotation for grounds maintenance works the War Memorial.
- c. Levels and Moors Highways sub group LCN meeting – Thursday 21<sup>st</sup> March 2024: 10.00am to 12.00pm, Langport Town Council bldg.
- d. Levels and Moors LCN meeting - Monday 25th March 2024: 6:30pm, Westonzoyland Village Hall.

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** to be held on Tuesday 16<sup>th</sup> April 2024, 7.30PM in The Reading Room, Hillway, Charlton Mackrell.