

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: charltonsclerk@outlook.com

<http://www.thecharltons.org.uk>

Notice of Parish Council Meeting
To be held on Tuesday 21st November 2023
commencing at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors,

You are summoned to the following Meeting of the Parish Council on Tuesday 21st November 2023 at 7.30pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 16th November 2023

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session.

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Report from The Charltons Memorial Community Trust CIO.

Report from the Trust on progress made towards upgrading the Hall.

Reports from Somerset Councillors.

Somerset Councillors may give short verbal reports on matters affecting the Parish.

23/87. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

23/88. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.
(NB this does not preclude any later declarations).

23/89. Minutes.

To approve the Minutes of the PC meeting held on Tuesday 17th October 2023.

23/90. Somerset Council Devolution of assets & services

To consider letter received from Somerset Council sent to all city, town, and, parish councils requesting that they consider which assets and services they might be willing to take more responsibility for in the real possibility that the unitary council could no longer support them.

23/91. Planning.

a. To consider the following planning applications (PA):

- i. **PA 23/01755/HOU.** Proposed two and single storey extension to rear of 3 Neville Close, Charlton Adam, TA11 7AZ
- ii. **PA 23/02565/LBC.** Proposed re-roofing of outbuilding at Charlton House, Ilchester Road, Charlton Mackrell, TA11 6AD.
- iii. **PA 23/02580/HOU.** Works to increase the height of the annex to accommodate first-floor living accommodation, incorporating works granted through application 22/02714/HOU, installation of timber cladding to the first floor at Little Orchard, George Street, Charlton Adam, TA11 7AS.
- iv. **PA 23/02768/OUT.** Outline application for all matters reserved except access for the erection of 5 dwellings on land Os 2560 part George Street, Charlton Adam, TA11 7AS.

b. Somerset Council (SC) Decisions:

- i. **PA 23/01848/COL.** Application for Lawful Development Certificate for the existing use of land as residential garden; existing use of a residential outbuilding; and existing stationing of a static caravan to provide ancillary accommodation at Fields End Farm, Chessels Lane, Charlton Adam, TA11 7BJ – **APPROVED.**

23/92. Finance.

a. Balance of the Council's Bank Account and Bank Reconciliation.

To report on the Council's Bank Account.

b. National Association of Local Councils (NALC) E01-23 | 2023-24 Local Government Services Pay Agreement.

To approve Clerk's Salary in accordance with The National Joint Council (NJC) for Local Government Services new pay scales for 2023-24 to be implemented from 1 Apr 2023 and backdated.

c. Accounts for payment.

To review and approve a schedule of items of expenditure (incl. VAT):

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|---|---------|
| i. Cary Traders – hedge cutting village car park and visibilities Millenium pillars | £211.20 |
| ii. Clerk's back pay 1 Apr 23 to 31 Oct 23 | £182.00 |
| iii. Clerk's Expenses & Allowances | £35.50 |
| iv. Society of Local Council Clerks Membership renewal | £112.00 |
| v. SC - Charlton Adam Bus Bay markings | £64.89 |
| vi. Charlton Mackrell Reading Room hire Sep & Oct 23 | £36.00 |

d. To consider replacement of grit bin opposite the Old Post Office, Charlton Adam est. cost £138.

23/93. Village Car Park Improvements

To consider quote received to improve drainage and resurface entrance to car park £720 incl. VAT.

23/94. Grounds Maintenance – War Memorial

To receive quotes for landscaping.

23/95. Dates of PC Meetings for 2024

To agree the following dates for PC meetings to be held in 2024:

16th January, 20th February, 19th March, 16th April, (Monday) 20th May, 18th June, 16th July, 17th September, 15th October and 19th November.

23/96. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 16th January 2024 (TBC), 7.30PM in The Reading Room, Hillway, Charlton Mackrell.