

The Charltons Parish Council

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Notice of Parish Council Meeting
To be held on Tuesday 17th October 2023
commencing at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 17th October 2023 at 7.30pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 12th October 2023

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session.

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Reports from Somerset Councillors.

Somerset Councillors may give short verbal reports on matters affecting the Parish.

23/78. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

23/79. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.
(NB this does not preclude any later declarations).

23/80. Minutes.

To approve the Minutes of the PC meeting held on Tuesday 19th September 2023.

23/81. Planning.

- a. To consider the following planning applications (PA):
 - i. **PA 23/01354/HOU & 23/02329/LBC.** Alterations and extension to curtilage outbuilding at Cedar Lodge, High Street, Charlton Adam, TA11 7AR.
 - ii. **PA 23/02268/HOU.** Erection of replacement garage at Matford Farm, Broadway, Charlton Adam, TA11 7BD.

iii. **PA 23/01511/FUL.** Creation of a shallow ditch/scrape wetland habitat on the low-lying areas of a field adjacent to the River Cary for the benefit of wildlife, and use of excavated material to create infill on west boundary of the site. Regularisation of Phase 1 Pond already installed. (Part-Retrospective) at The Old Waterworks, Ilchester Road, Charlton Mackrell, TA11 7BH.

b. Somerset Council Decisions:

i. **PA 23/01839/S19.** S19 application to vary condition 2 (approved plans) of approval 23/00930/LBC for Internal reordering, alterations to fenestration and dormers, new canopy. To allow for revisions to drawings (Modern rooflight replaced with conservation unit, double doors to SE elevation replaced with like) at Ford Cottage, West Charlton, Charlton Mackrell, TA11 7AL – **APPROVED.**

ii. **PA 23/01480/HOU & 23/01481/LBC.** Insertion of 2 new windows in the ground floor of the west elevation at West Side Barn, Cary Fitzpaine Road, Charlton Mackrell, BA22 8JB – **APPROVED.**

23/82. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

i. ZOLL AED Plus Defibrillator & cabinet	£1,698.00
ii. Grant to Charltons Memorial Trust towards the cost of detailed plans to redevelop the Community Centre as agreed in February 2023 (item 23/13)	£1,000.00
iii. SALC Affiliation Fee Apr 23 to Mar 24	£310.11
iv. RBLI Unknown Tommy Statue	£200.00
v. WesternWeb Ltd – domain renewal for 2 yrs wef 29/11/23	£126.00
vi. SALC Trng – 'Do we need a neighbourhood plan'	£20.00

23/83. Village Car Park Improvements

To discuss what can be done to improve drainage and possible resurface of the whole car park. To consider quotes received.

23/84. Grounds Maintenance – War Memorial

To discuss improvements to the War Memorial's grounds and costs involved.

23/85. Welham Field

To consider quote from Chubb Bulleid to register Welham Field with the Land Registry at an approx. cost of £1,450 (incl VAT).

23/86. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 21st November 2023, 7.30PM in The Reading Room, Hillway, Charlton Mackrell.