

# The Charltons Parish Council

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“Draft” Minutes of Parish Council Meeting  
held on Tuesday 19<sup>th</sup> September 2023  
commencing at 7.30pm in The Reading Room, Charlton Mackrell

## **Councillors Present:**

Tamzin Elliott (Chairman)

Susie Crang

Mike Parsons

Kim Williams

Bob Adams (Vice-Chairman)

Dennis Elliott

Adam Ware

**In Attendance:** Somerset Councillor Dean Ruddle and the Clerk.

## **Public Session.**

None present.

## **Reports from Somerset Councillors.**

Nothing to report.

## **23/70. Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**RESOLVED:** Cllrs Nick Blackledge and Alan Crawley gave their apologies, which were received and approved.

## **23/71. Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.

(NB this does not preclude any later declarations).

**RESOLVED:** None received.

## **23/72. Minutes.**

To approve the Minutes of the PC meeting held on Tuesday 18<sup>th</sup> July 2023.

**RESOLVED:** The minutes were confirmed as a true record and signed by the Chairman.

## **23/73. Parish Council Vacancy.**

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

**RESOLVED:** There was one eligible candidate for the vacancy, Miss Kim Williams. The PC voted unanimously in favour of Miss Williams who was co-opted onto the PC and signed her Declaration of Acceptance of Office.

## **23/74. Planning.**

a. To consider the following planning applications (PA):

i. **PA 23/01755/HOU.** Proposed 2 storey & single storey extension to rear of 3 Neville Close, Charlton Adam, TA11 7AZ.

Whereas councillors had no issue with the concept of the extension, a hip roof would be preferable and in keeping with the dwellings/extensions in Neville Close; a two-storey extension with a flat roof would be incongruous and unattractive.

**RESOLVED:** Councillors agreed unanimously to recommend **REFUSAL**.

- ii. **PA 23/01760/FUL & 23/01761/LBC.** Internal and external modifications to existing cottages and outbuildings, for use ancillary to The Court, along with associate landscaping and parking. Erection of a workshop at The Court and outbuildings, West Charlton, TA11 7AL.

Councillors considered the application to be uncontentious as it would not affect its surroundings and both parking and bat issues had been addressed.

**RESOLVED:** The PC agreed by a majority vote to recommend that the application be **APPROVED**.

- iii. **PA 23/01839/S19.** S19 application to vary condition 2 (approved plans) of approval 23/00930/LBC for Internal reordering, alterations to fenestration and dormers, new canopy. To allow for revisions to drawings (Modern rooflight replaced with conservation unit, double doors to SE elevation replaced with like.) at Ford Cottage, West Charlton, TA11 7AL.

**RESOLVED:** The PC agreed unanimously to recommend that the minor amendment be **APPROVED**.

- iv. **PA 23/01887/LBC.** Listed Building Consent application for re-roofing of lambing shed (implemented) at Manor Farm, Mill Lane, Charlton Mackrell, TA11 7BQ.

Councillors noted that there was no change in the material used to replace the roof and could, therefore, see no reason to recommend refusal.

**RESOLVED:** The PC agreed unanimously to recommend that the application be **APPROVED** subject to approval by the Conservation Officer.

- v. **PA 23/01354/HOU.** Alterations and extension to curtilage outbuilding at Cedar Lodge, High Street, Charlton Adam, TA11 7AR.

**RESOLVED:** Due to the short notice of the application, the Clerk agreed to ask for an extension in order for the councillors to conduct a familiarisation visit on site prior to consideration at the next meeting.

- vi. **PA 23/01480/HOU & 23/01481/LBC.** Insertion of 2 new windows in the ground floor of west elevation of West Side Barn, Cary Fitzpaine Road, Charlton Mackrell, BA22 8JB.

Councillors noted that there was a slight reduction in the size of the windows.

**RESOLVED:** The PC agreed unanimously to continue to recommend that the application be **APPROVED**.

b. Somerset Council Decisions:

- i. **PA 23/01541/HOU.** Demolition of existing rear UPVC porch and erection of replacement single storey rear extension with traditional roof. Conversion of existing garage into internal workspace and replacement of garage doors with infill wall, french windows and small windows on the south elevation of the dwelling. Removal of boundary wall to accommodate a parking area. Installation of new rooflights at Seafin, George Street, Charlton Mackrell, TA11 7AS – **APPROVED**.

- ii. **PA 23/00966/FUL.** Proposed change of use of domestic garage, workshop and store to Class E (c) and (g) and rebuilding of associated outbuilding for ancillary storage purposes at Rookery Farm, West Charlton, Charlton Mackrell, TA11 7AL – **APPROVED**.

## **23/75. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

**RESOLVED:** The Clerk previously circulated the PC Accounts which were received and **APPROVED**.

- b. **To consider the purchase of an Unknown Tommy Soldier Statue from £175 (incl. VAT) plus shipping.**

**RESOLVED:** Councillors agreed unanimously to purchase a right facing statue to be sited at the War Memorial.

**c. Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

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|---|--------|
| i. WesternWeb annual renewal of thecharltons.org.uk | £96.00 |
| ii. Clerk's allowances & expenses Jun to Sep 23     | £60.25 |
| iii. Reading Room Hire Jun & Jul 23                 | £36.00 |
| iv. Royal British Legion poppy wreath               | £23.98 |

**RESOLVED:** Items of expenditure approved unanimously.

**23/76. Review of Community Infrastructure Levy (CIL) Spending Policy**

Bi-annual review of CIL spending priorities.

**RESOLVED:** Cllr Adams previously circulated the CIL Policy, which was considered and approved with an amendment to include the maintenance of Community Public Access Defibrillators (CPADs) etc. by adding the word "Health" in the Social Infrastructure statement.

**23/77. Items for Report and Future Business.**

a. Welham Field. Following a review of the tenancy of Welham Field, it was noted that the parcel of land should have been officially registered with the Land Registry.

**Action:** Cllr Parsons agreed to arrange registration with Chubb Bulleid who hold the deeds to the Field.

b. Millenium Pillars. Cllr Adams reported that he had recently cleaned the Millenium pillars in the parish with the exception of the pillars in Kingweston and Ilchester Road.

**Action:** Cllr Parsons agreed to clean the pillars with Cllr Crawley upon his return from leave.

c. Village Car Park. Cllr Adams reported that the surface of the car park was in very poor condition. The surface material had washed off and drains blocked.

**Action:** Cllr Adams would arrange an on site meeting to scope the scale of the issue and seek advice to going forward, for report and discussion as an agenda item at the next meeting.

d. CPAD Cary Fitzpaine. Cllr Williams reported that she had sourced a CPAD and raised sufficient funds to purchase it with a cabinet at £1,698 incl. VAT. PRW Group were currently working in Cary Fitzpaine and agreed to provide the connection to Willow Lodge free of charge.

**Action:** Cllr Williams to transfer the funds for the Clerk to purchase the CPAD.

**Next meeting:** to be held on Tuesday 17<sup>th</sup> October 2023, 7.30PM in The Reading Room, Hillway, Charlton Mackrell.

There being no further business the meeting closed at 9.15pm.

Signed: .....

Dated: .....