

# The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ  
Tel: 01963 240226

e-mail: [charltonsclerk@outlook.com](mailto:charltonsclerk@outlook.com)

<http://www.thecharltons.org.uk>

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“Draft” Minutes of Parish Council (PC) Meeting held on  
Tuesday 20<sup>th</sup> June 2023 at 7.30pm in The Reading Room, Charlton Mackrell

## **Councillors Present:**

Tamzin Elliott (Chairman)  
Nick Blackledge  
Alan Crawley  
Mike Parsons

Bob Adams (Vice-Chairman)  
Susie Crang  
Dennis Elliott  
Adam Ware

**In Attendance:** Somerset Councillor Dean Ruddle, the Clerk and two members of the public.

## **Public Session.**

Members of the public were present to discuss their request to install a Community Public Access Defibrillator (CPAD) in Cary Fitzpaine, which was on the agenda for discussion at item 23/57.

## **Reports from Somerset Councillors.**

Cllr Ruddle reported that he was the Lead Member on Somerset Council (SC) for Adult Social Care. Residents with no means of transport would soon be able to phone a central hotline to arrange transport to pick them up from home and taken to the bus stop in the centre of Somerton and other locations for appointments, as part of Somerset’s Bus Service Improvement Plan (BSIP), which was in the process of being ‘rolled out’.

*(Cllr Ruddle left the meeting at 7.50pm)*

## **23/52. Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**RESOLVED:** None received.

## **23/53. Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.

(NB this does not preclude any later declarations).

**RESOLVED:** None received.

## **23/54. Minutes.**

To approve the Minutes of the Annual PC and Ordinary PC meetings held on Tuesday 16<sup>th</sup> May 2023.

**RESOLVED:** The minutes were confirmed as a true record and signed by the Chairman.

## **23/55. Planning.**

a. To consider the following planning applications (PA):

i. **PA 23/01273/HOU.** The erection of a single storey rear extension to dwelling and conversion of garage to additional living accommodation at Fleet Cottage, Somerton Lane, Charlton Mackrell.

**RESOLVED:** There were no comments online and no objections, therefore, councillors agreed unanimously to recommend **APPROVAL**.

b. Somerset Council Decisions:

- i. **PA 23/00930/LBC.** Internal reordering, alterations to fenestration and dormers, new canopy at Ford Cottage, West Charlton, Charlton Mackrell, TA11 7AL – **APPROVED.**

**23/56. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

**RESOLVED:** The Clerk previously circulated the PC Accounts which were received and approved.

b. **To Consider Quotes for Parish Council Insurance Renewal:**

- ii. Zurich Municipal - £363
- iii. Community Action Suffolk – confirmed that they could not match ZM.
- iv. Gallagher – current minimum premium £600+

**RESOLVED:** Councillors agreed unanimously to proceed with the quote from Zurich Municipal.

c. **To review and approve revisions to The Charltons Parish Council Asset Register.**

**RESOLVED:** The Clerk previously circulated the revised Asset Register, which was reviewed and approved.

d. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

- |                                         |           |
|-----------------------------------------|-----------|
| i. Grant – The Charltons Youth Club     | £1,500.00 |
| ii. Zoll Adult Defib Pad for RRoom      | £153.59   |
| iii. Duracell batteries for Defib RRoom | £51.00    |
| iv. Reading Room Hire Apr & May 23      | £36.00    |

**RESOLVED:** Items of expenditure approved unanimously.

**23/57. Request to install a Community Public Access Defibrillator (CPAD) in Cary Fitzpaine.**

To discuss request from residents of Cary Fitzpaine and look at options/funding.

Residents explained that businesses were bringing more people into the hamlet and the CPADs in Charlton Mackrell and Adam would be too far away in the event of an emergency.

**RESOLVED:** Cary Fitzpaine residents agreed to raise funds to purchase the CPAD and heated cabinet. Councillors agreed unanimously to fund the installation and future maintenance in line with the CPADs in Charlton Adam and Mackrell. Residents agreed to provide details/costs of CPAD and installation once chosen. Councillors suggested that they look into purchasing the same CPAD as installed in Adam and Mackrell, which they agreed.

**23/58. Items for Report and Future Business.**

a. Levels and Moors Local Community Network Meeting – 19<sup>th</sup> June 2023. The Chairman gave a brief report on the meeting and would circulate the minutes upon receipt.

b. Quarry, Combe Lane. Councillors reported that the situation had improved and will continue to be monitored.

c. Speed Mitigation. Cllr Crawley reported that the Speed Enforcement Unit (SEU) were in attendance last week and caught sixteen speeders within one hour on Primrose Hill and Kingweston Road. The SEU would be attendance again soon.

The Traffic Reduction Order to reduce the speed in Lytes Cary to 30mph was progressing slowly, with no date yet for implementation.

d. Bus Bay, Broadway. The Chairman reported that SCTraffic Management had designed a sign for the new bus bay in Charlton Adam and asked for confirmation that the PC would be prepared to fund the erection of the sign and post at the bay; this also applied to the bay markings.

**Action:** The Clerk agreed to ask SC for the anticipated costs, which would be on the agenda for approval at the next meeting.

e. Fox and Hounds Development – Road Names. Cllr Adams suggested that the PC liaise with Grove Developments in advance of the S106 being finalised as SC were consulting on a new policy for naming roads in new developments. The PC would want to be involved in order to put a local context on the names and he had already been investigating names associated with the development land with the Charltons Historical Society, such as ‘Broad Close’. Names from the War Memorial could also be considered if more than one road name.

**Action:** Cllr Adams to liaise with Grove Developments.

f. Fly Posting. Cllr Adams reported that posters and notices were being stapled and screwed to the village car park notice board and asked if word could be circulated to prevent this.

g. Footpaths. Cllr Crang asked on behalf of Kingsdon Parish, if the PC would consider replacing the gate/stile at the end of the footpath from Kingsdon to a more ‘dog friendly’ gate.

**Action:** Cllr Crang/Kingsdon Parish to provide a quote for consideration at the next meeting.

**Next meeting:** to be held on Tuesday 18<sup>th</sup> July 2023, 7.30PM in The Reading Room, Hillway, Charlton Mackrell.

There being no further business the meeting closed at 8.55pm.

Signed: ..... Dated: .....

DRAFT