

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: charltonsclerk@outlook.com

<http://www.thecharltons.org.uk>

Notice of Parish Council Meeting
To be held on Tuesday 20th June 2023
commencing at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 20th June 2023 at 7.30 pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 15th June 2023

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session.

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Reports from Somerset Councillors.

Somerset Councillors may give short verbal reports on matters affecting the Parish.

23/52. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

23/53. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.
(NB this does not preclude any later declarations).

23/54. Minutes.

To approve the Minutes of the Annual PC and Ordinary PC meetings held on Tuesday 16th May 2023.

23/55. Planning.

- a. To consider the following planning applications (PA):
 - i. **PA 23/01273/HOU.** The erection of a single storey rear extension to dwelling and conversion of garage to additional living accommodation at Fleet Cottage, Somerton Lane, Charlton Mackrell.
- b. Somerset Council Decisions:

- i. **PA 23/00930/LBC.** Internal reordering, alterations to fenestration and dormers, new canopy at Ford Cottage, West Charlton, Charlton Mackrell, TA11 7AL – **APPROVED.**

23/56. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **To Consider Quotes for Parish Council Insurance Renewal:**

- ii. Zurich Municipal - £363
- iii. Community Action Suffolk – confirmed that they could not match ZM.
- iv. Gallagher – current minimum premium £600+

c. **To review and approve revisions to The Charltons Parish Council Asset Register.**

d. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

- i. Grant – The Charltons Youth Club £1,500.00
- ii. Zoll Adult Defib Pad for RRoom £153.59
- iii. Duracell batteries for Defib RRoom £51.00
- iv. Reading Room Hire Apr & May 23 £36.00

23/57. Request to install a Community Public Access Defibrillator in Cary Fitzpaine.

To discuss request from residents of Cary Fitzpaine and look at options/funding.

23/58. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 18th July 2023, 7.30PM in The Reading Room, Hillway, Charlton Mackrell.