

# The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ  
Tel: 01963 240226

e-mail: [charltonsclerk@outlook.com](mailto:charltonsclerk@outlook.com)

<http://www.thecharltons.org.uk>

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“Draft” Minutes of Parish Council Meeting  
held on Tuesday 18<sup>th</sup> April 2023 at 7.30pm in The Reading Room, Charlton Mackrell

## **Councillors Present:**

Tamzin Elliott (Chairman)  
Susie Crang  
Mike Parsons

Bob Adams (Vice-Chairman)  
Alan Crawley

**In Attendance:** C.Cllr D Ruddle and the Clerk.

## **Public Session.**

None present.

## **Reports from Somerset County Councillors.**

C.Cllr Ruddle reported that the first formal meeting of the new ‘Levels and Moors Local Community Network’ (LCN) was scheduled for June 2023, however, there would be an informal gathering prior to the ‘official’ launch on 22<sup>nd</sup> May 2023.

There had been little change in the Council Planning Department, with planning applications being received at ‘Somerset Planning – South Team’ and sent out for consultation as before. Unfortunately, the new Council had lost many experienced members of staff.

***(C.Cllr Ruddle left the meeting at 7.44pm)***

## **23/24. Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**RESOLVED:** Cllrs Nick Blackledge, Dennis Elliott and Adam Ware gave their apologies, which were received and approved.

## **23/25. Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.

(NB this does not preclude any later declarations).

**RESOLVED:** None received.

## **23/26. Minutes.**

To approve the Minutes of the PC Meeting held on Tuesday 21<sup>st</sup> March 2023.

**RESOLVED:** The minutes were confirmed as a true record and signed by the Chairman.

## **23/27. Planning.**

- a. To consider the following planning applications (PA): None Received.
- b. South Somerset District Council (SSDC) Decisions: None.

## **23/28. Finance.**

- a. **Balance of the Council’s Bank Account and Bank Reconciliation.**  
To report on the Council’s Bank Account.

**RESOLVED:** The Clerk previously circulated the PC Accounts which were received and approved and bank reconciliation signed.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

Lancasterparr legal advice re position of PC as custodian trustee £175.00

in respect of requested transfer of Memorial Playing Field and

community Centre land to the new CIO.

Reading Room Hire Feb & Mar 23 £36.00

**RESOLVED:** Items of expenditure approved unanimously.

**23/29. Charlton Adam Bus Bay**

To discuss the purchase/provision of signage for the bus bay advising of the times that the bay should be kept clear.

**RESOLVED:** Chairman to ask Parsigns to quote for a sign requesting that the bus bay is kept clear from 7.30am to 8.30am term time only.

**23/30. Charlton Mackrell Reading Room Board of Trustees**

To confirm change of PC Administrative Trustee to serve on the Reading Room Board of Trustees from Cllr D Elliott to Cllr S Crang.

**RESOLVED:** Cllr Crang confirmed that she would serve as the PC Admin Trustee. Clerk to confirm the change with the Chairman of the Board of Trustees.

**23/31. Items for Report and Future Business.**

a. Development of 35 Houses on land to the rear of Fox and Hounds. The Chairman and Cllr Adams reported that they had met with representatives from Grove Developments Ltd on Monday 17<sup>th</sup> April to discuss some issues with the boundaries of the Public Open Space (POS), which the PC agreed to take ownership of as part of the development. It was a productive meeting and Grove agreed to consult with the PC once they had produced a 'means of enclosure' prior to submission to Somerset Planning.

b. Charltons News. Cllr Crawley agreed to produce the next PC insert on the topic of speed mitigation within the parish.

c. Highways. Cllrs discussed the request from a resident to rectify the speed restriction road signage for the Southern end of Chessels Lane by removing the short stretch of 40mph.

**Action:** The Clerk agreed to ask Somerset Traffic Management if this was possible.

d. Footpaths. The Chairman reported that, following a request from the Kingsdon Footpaths Officer to make improvements to the gate/style on the intersection of footpath L6/12 in The Charltons and L18/6 in Kingsdon parish, Cllr Blackledge and herself would liaise with the landowner and the Kingsdon representative.

**Next meetings:** Annual Parish, Annual Parish Council and ordinary meetings to be held on Tuesday 16<sup>th</sup> May 2023, **7.00pm** in The Reading Room, Hillway, Charlton Mackrell.

There being no further business the meeting closed at 8.50pm.

Signed: .....

Dated: .....