

The Charltons Parish Council

Internal Audit Report 2021/22

Box Number:	Yes / No:	Comments:
A	YES	
B	YES	
C	YES	
D	YES	
E	YES	
F	N/A	The Council does not operate a petty cash system.
G	YES	
H	YES	
I	YES	
J	YES	
K	N/A	The Council had an External Audit last year
L	YES	
M	YES	
N	YES	
O	N/A	The Council does not act as a trustee

Internal Auditors Summary Report: Year Ending 31st March 2022

I have examined the accounts, minutes and supporting paperwork for the Charltons Parish Council year ending 31 March 2022.

The Council's internal controls, governance, and accounting is of a high standard.

The paperwork is complete, easy to navigate and very well laid out.

You have the appropriate insurance cover in place and have conducted an annual risk assessment You have a new website that is well maintained with all the relevant information.

The council should be able to claim exemption from External Audit again this year.

Comments not affecting my opinion - Internal Audit 2021/22:

Website:

The council has a lovely new website, really nice clean layout. Obtained at a reasonable price (some councils manage to spend thousands). Congratulations.

PCC Payments:

Noted that the Parish Council has agreed to stop making payments to the PCC and this years are to be the last.

Insurance review:

While the council has the appropriate insurance in place, the council need to receive and review the insurance policy. This should be a standalone agenda item.

Opening Up Grants:

The Council has done well in obtaining two 'opening up' grants from Somerset County Council (via SALC) – Well done.

Grants Form:

Really good to see the council has adopted a grant awarding policy and application form

The Charltons Parish Council is operating to a very high standard. This in large part is due to your Clerk who operates at a level above most small council parish clerks. With the employment market being what it is and inflation running high, I suggest the council ensure that it is reflecting the value of the Clerk to the council in the remuneration.

Simon Pritchard PSLCC
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6th June 2022