

The Charltons Parish Council

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Notice of Parish Council Meeting

To be held on Tuesday 21st June 2022 at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 21st June 2022 at 7.30 pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 16th June 2022

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Reports from County and District Councillors

District and County Councillors may give short verbal reports on matters affecting the Parish.

22/55. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

22/56. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct) adopted May 2022.
(NB this does not preclude any later declarations).

22/57. Minutes.

To approve the Minutes of the Annual PC and Ordinary PC Meetings held on Monday 9th May 2022.

22/58. Planning.

- a. To consider the following planning applications (PA): None received.
- b. South Somerset District Council (SSDC) Decisions:
 - i. **PA 22/00647/HOU & 22/00920/LBC.** Internal and external alterations including creating a room within the entrance hall. Conservation rooflights set in south facing slope, new windows in south elevation, new windows at ground and first floor level on western elevation of eastern wing at Middle Barn, Cary Fitzpaine Road, Charlton Mackrell – **APPROVED.**

22/59. Finance.

a. Balance of the Council's Bank Account and Bank Reconciliation.

To report on the Council's Bank Account.

b. Accounts for payment.

To review and approve a schedule of items of expenditure (incl. VAT):

The Charltons Youth Club Grant	£1,500.00
Community Action Suffolk Insurance renewal (LTA expires 01/06/23)	£258.55
Clerk's Expenses Apr to Jun 22	£62.85
Internal Auditor – Local Council Services, Mr S Pritchard	£60.00
Reading Room hire 19 Apr & 9 May 22	£36.00
SALC Cllr Essentials Training P2 3 May 22	£15.00

22/60. Annual Receipts & Payments and Internal Auditor Report 2021/22.

To agree the Annual Receipts & Payments accounts and receive the Annual Internal Audit Report for 2021/22.

22/61. Section 1 – Annual Governance Statement 2021/22.

To consider and approve Section 1 – Annual Governance Statement 2021/22.

22/62. Section 2 – Accounting Statements 2021/22.

To consider and approve Section 2 – Accounting Statements 2021/22.

22/63. Signing of the Annual Governance and Accounting Statements 2021/22.

Following approval, Chairman and Clerk to duly sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2021/22.

22/64. To set the commencement date for the Exercise of Public Rights 2021/22.

Responsible Financial Officer (RFO) to set the date and publish with details of the arrangements for the exercise of public rights.

22/65. Certificate of Exemption from a Limited Assurance Review 2021/22.

To consider if the council meets the qualifying criteria to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and completion of the certificate of exemption by the Chairman and RFO.

22/66. Request for Part Night Street Lighting in Withy Hays Road, Charlton Adam.

To consider resident's request to reduce light pollution and save energy and conduct a 3 month trial with the 9 street lights affected being switched off between the hours of midnight and 5am.

22/67. The Charltons Memorial Playing Field and Community Centre Trust

To report on the public meeting held on 8 Jun 22 by The Charltons (Adam and Mackrell) Memorial Playing Field and Community Centre Trust to discuss with the community an application to the Charity Commission to merge the existing Trust 286038 into a Community Incorporated Organisation (CIO) titled The Charltons Memorial Community Trust.

22/68. Grit Bins.

To review and agree revised grit bin locations in the Parish for submission to County Highways for guidance and approval.

22/69. Closure of Charlton Adam Post Office and Stores 2 Jul 22

To record thanks on behalf of the PC to Mrs C Bowman and mark her retirement on 2 Jul 22.

22/70. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 19th July 2022, 7.00pm in The Reading Room, Hillway, Charlton Mackrell.