

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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“Draft” Minutes of Parish Council Meeting
held on Tuesday 15th March 2022 at 7.30pm
in The Reading Room, Charlton Mackrell

Councillors Present:

Nick Blackledge (Chairman)

Susie Crang

Mike Parsons

Bob Adams

Alan Crawley

Roger Tearall

In Attendance: D.Cllr Charlie Hull, the Clerk and two members of the public.

Public Session

No comments.

Reports from County and District Councillors

D.Cllr Hull reported that there would be a lot of uncertainty after the elections in May 2022 as to who will be performing which duties. He proposed to hold a social gathering in the Fox and Hounds Pub in May for District and Parish Councillors from both The Charltons and Keinton Mandeville Parish Councils.

22/22. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

RESOLVED: Apologies received and accepted from Cllrs Dennis and Tamzin Elliott. C.Cllr Ruddle and D.Cllr Capozzoli also tendered their apologies.

22/23. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012.

(NB this does not preclude any later declarations).

RESOLVED: None received.

22/24. Minutes.

To approve the Minutes of the PC Meeting held on Tuesday 15th February 2022.

RESOLVED: The minutes were confirmed as a true record and signed by the Chairman.

22/25. Parish Council Vacancies.

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

RESOLVED: There was one eligible candidate for the vacancy, Mrs Susie Crang. The PC voted unanimously in favour of Mrs Crang who was co-opted onto the PC and signed her Declaration of Acceptance of Office. The Clerk would continue to advertise the remaining vacancy.

22/26. Planning.

a. To consider the following planning applications (PA):

i. **PA 22/0398/LBC.** 11 replacement windows at The Woods, Kingweston Road, Charlton Mackrell.

It was noted that the Conservation Officer is currently recommending refusal as there is a strong presumption against fitting double glazing in Listed Buildings. However, the majority of councillors considered that there are instances where secondary double glazing does not work and the environmental impact should be considered.

The PC considers the proposed wooden framed, double-glazed windows are well-designed and in keeping with the building. They would also be far superior at conserving heat energy; thus special dispensation should be given.

RESOLVED: The PC agreed by a majority vote to recommend that the application be **APPROVED.**

b. South Somerset District Council (SSDC) Decisions:

i. **PA 21/02956/LBC & 21/03419/FUL.** Restoration/rebuilding of wall to original condition at St Mary The Virgin Church, Bonfire Lane, Charlton Mackrell – **APPROVED.**

22/27. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

RESOLVED: The Clerk previously circulated the PC Accounts which were received and approved.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

Malcolm Reeves – Grounds Maintenance 2021/22	£720.00
Impact China – Queens Platinum Jubilee mugs	£557.28
Clerk's Expenses and back pay in accordance with National Salary Agreement from 1 Apr 21 to 31 Mar 22	£111.50

RESOLVED: Items of expenditure approved unanimously.

22/28. Parking at Lytes Cary

To consider possible safety issues resulting from cars double parking on the roadside at the River Cary bridge and subsequent action.

Following a brief discussion, it was agreed that cars can legally park on the roadside, which is owned/maintained by County Highways.

RESOLVED: The Clerk agreed to email Lytes Cary Manor to notify them of the issue and ask if they could help find a solution.

22/29. Somerset Town and Parish Council Elections 5 May 22

To discuss the upcoming Somerset Council (Unitary Authority), Town and Parish Council elections on 5 May 2022.

Nomination packs for existing parish Cllrs were available from the Clerk and spare nomination packs were also held for local candidates wishing to obtain one.

RESOLVED: Nomination forms need to be submitted in person from 21st March with close of nominations at 4pm on Tuesday, 5th April.

22/30. Items for Report and Future Business.

a. '20's Plenty'. Cllr Crawley reported that he had obtained quotes for '20's Plenty' signage to be installed at appropriate locations in the parish for consideration at the next meeting.

b. Grit Bins. Cllr Parsons previously circulated the results of his grit bin audit.

Action: Cllrs Crawley and Parsons to draft request for guidance in locations with proposals for submission to County Highways by the Clerk.

Next meeting: Ordinary Meeting to be held on Tuesday 19th April 2022, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.

There being no further business, the meeting closed at 8.15pm.

Signed: Dated:

DRAFT