

# The Charltons Parish Council

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Notice of Parish Council Meeting  
To be held on Tuesday 18<sup>th</sup> January 2022 at 7.30pm  
in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press  
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 18<sup>th</sup> January 2022 at 7.30 pm in The Reading Room, Charlton Mackrell.

*RCarter*

Clerk to The Charltons Parish Council

Agenda issued on 13<sup>th</sup> January 2022

## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

### **Public Session**

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

### **Reports from County and District Councillors**

District and County Councillors may give short verbal reports on matters affecting the Parish.

### **22/01. Apologies for Absence and to consider the reasons given**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

### **22/02. Declarations of Interest**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

### **22/03. Minutes.**

To approve the Minutes of the PC Meeting held on Tuesday 16<sup>th</sup> November 2021.

### **22/04. Parish Council Vacancies.**

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

### **22/05. Planning.**

- a. To consider the following planning applications (PA):
  - i. **PA 21/03452/HOU.** Installation of air source heat pump in back garden at Sunny Cottage, West Charlton, Charlton Mackrell.

ii. **PA 21/03605/FUL.** Alteration and improvement of the existing poultry house and the erection of 2 additional poultry houses on rearing farm land Os 7829, part Common Lane, Keinton Mandeville.

b. South Somerset District Council (SSDC) Decisions:

i. **PA 21/03338/HOU.** To erect a garage in advance of the front of the existing dwelling but behind the build line, finished in cement render to be in-keeping with neighbouring properties at Two Bridges, Station Road, Charlton Mackrell – **APPROVED.**

ii. **PA 21/02783/ADV.** The display of a non-illuminated free standing welcome & orientation sign for estate walks at Lytes Cary Manor, Lytes Cary, Kingsdon – **APPROVED.**

iii.

**22/06. The Charltons Memorial Playing Field and Community Centre (CMPFCC)**

a. To discuss request from CMPFCC Trust to re-register with land registry changes made in October 1982 to the original Trust deed dated Dec 1959.

b. To consider request from CMPFCC Trust for £15,000 grant over 3 year period towards The Charltons Community Centre Improvement program.

**22/07. The Queen's Platinum Jubilee (QPJ)**

To consider the provision of QPJ mugs to all the children who attend Charlton Mackrell Primary School and all other children within the parish who are 17yrs old and under.

**22/08. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

Charltons Community Centre Playing Field Maint Grant	£2,289.80
Overt Locke Christmas Trees	£270.75
Mr M Cecil-Denning Wayleaves	£173.32
Mrs D Simpson – flagpole fixings for Xmas tree at Rdg Rm	£91.76
Clerk's Expenses Nov 21 to Jan 22	£50.94

c. **To consider Budget & Precept figures for 2022/2023.**

To agree on a figure for the Precept. Proposal to increase precept from £16,000 to £17,000.

d. **Parish Council Grant Policy and Application Form.**

To consider and approve the draft policy and application form as circulated by Cllr Adams.

**22/09. Assets of Community Value (ACV)**

Clarification is required to confirm which ACV the PC would like to re-nominate - Charlton Adam Post Office and Stores, Fox and Hounds Inn, Charlton Adam and The Reading Room, Charlton Mackrell.

**22/10. Small Highway Improvement Scheme**

To discuss revised plan showing proposed alterations to improve the operation of the existing roundabout the Ilchester Road/ Primrose Hill junction. The plan can be viewed on SCC website at [www.somerset.gov.uk/roads-and-transport/small-improvement-schemes-directory](http://www.somerset.gov.uk/roads-and-transport/small-improvement-schemes-directory) (TI004344 – Charlton Mackrell in South Somerset District).

**22/11. Items for Report and Future Business.**

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** Ordinary Meeting to be held on Tuesday 15<sup>th</sup> February 2022, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.