

# The Charltons Parish Council

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“Draft” Minutes of Parish Council Meeting  
held on Tuesday 19<sup>th</sup> October 2021 at 7.30pm  
in The Reading Room, Charlton Mackrell

## **Councillors Present:**

Nick Blackledge (Chairman)

Peter Moulding

Bob Adams

Roger Tearall

In Attendance: C.Cllr Dean Ruddle, C.Cllr Tony Capozzoli, D.Cllr Charlie Hull, two members of the public and the Clerk.

## **Public Session**

A member of the public was present to discuss the issues she was having with coaches and the school bus negotiating driving past her property on Broad Street and asked if the route could possibly be changed.

**Action:** Agenda item for next meeting.

## **Reports from County and District Councillors**

D.Cllr Capozzoli reported that the issue with phosphates was ongoing, however, there might be a solution announced in November.

D.Cllr Hull was copied into correspondence between Keinton Mandeville PC and South Somerset District Council (SSDC) regarding the provision of affordable housing in rural settlements, which he would forward to the Clerk for circulation as it may be of interest for future developments in The Charltons.

C.Cllr Ruddle gave a brief report on the Local Government Review (LGR) Town and Parish Council Conference held on 7th October 2021. There would possibly be 20 Local Community Networks (LCN) with a budget of approx. £400-£500K each; he believed smaller PCs may struggle. In future, projects such as small highway improvement schemes (SIS) may be considered at LCN level. At present he had no idea regarding district/electoral division boundary changes; it was suggested that there would be a total of 85 cllrs within the Unitary Authority (UA), with 2 cllrs per area. They had written to the Secretary of State (SoS) asking for more cllrs. The SoS had asked for a week extension to produce the Draft Structural Order, which was now due next week.

## **21/91. Apologies for Absence and to consider the reasons given**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

**RESOLVED:** Apologies received and accepted from Cllrs Alan Crawley, Dennis Elliott, Tamzin Elliott and Jemma Lawson.

## **21/92. Declarations of Interest**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

**RESOLVED:** None.

### **21/93. Minutes.**

To approve the Minutes of the PC Meeting held on Tuesday 21<sup>st</sup> September 2021.

**RESOLVED:** The minutes were confirmed as a true record and signed by the Chairman.

### **21/94. Parish Council Vacancies.**

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

**RESOLVED:** There was one eligible candidate to fill one of the vacancies, Mr Roger Tearall. The PC voted unanimously in favour of Mr Tearall who was co-opted onto the PC and signed his Declaration of Acceptance of Office. The Clerk would continue to advertise the last vacancy.

### **21/95. Planning.**

a. To consider the following planning applications (PA):

i. **PA 21/02783/ADV.** The display of a non-illuminated free standing welcome & orientation sign for estate walks at Lytes Cary Manor, Lytes Cary, Kingsdon.

Councillors noted that Historic England did not wish to offer any comments on the basis of the information available to date and suggested that the views of the specialist conservation and archaeological advisers be sought, as relevant.

**RESOLVED:** The PC agreed unanimously to recommend that the application be **APPROVED.**

b. South Somerset District Council (SSDC) Decisions:

i. **PA 21/01071/FUL.** The change of use of land to extension of domestic garden and the erection of a building for land management machinery and an exercise pool at The Old Waterworks, Ilchester Road, Charlton Mackrell – **APPROVED.**

ii. **PA 21/02299/HOU.** Loft conversion with installation of side facing first floor window at 4 Abbey Barns, Top Road, Charlton Adam – **APPROVED.**  
*(D.Cllrs Capozzoli and Hull left the meeting at 8.00pm)*

### **21/96. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

**RESOLVED:** The Clerk previously circulated the PC Accounts which were presented and subsequently approved.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

SALC Opening Up Safely Grant – The Charltons Youth Club	£1,500.00
The Charltons Churchyards Maintenance Grant	£1,200.00
CPRE membership renewal	£120.00
Society of Local Council Clerks membership renewal	£112.00
Clerk's Expenses Jul to Oct 21	£53.99
SALC Training – Neighbourhood Plan Seminar 8/9/21	£40.00

**RESOLVED:** All items of expenditure approved.

c. To approve purchase of one 3.5 mtr post and one 1 mtr extension post at a total cost of £156.85 (plus VAT) for mobile Speed Indicator Device (SID).

**RESOLVED:** Approved to also include installation costs.

### **21/97. Community Infrastructure Levy (CIL)**

To consider draft of the PC's C.I.L Spending Priorities Policy.

**RESOLVED:** The PC CIL Policy was approved unanimously and would be published on the parish website.

### **21/98. Trustee on Reading Room (RR) Committee**

To consider appointment of Administrative Trustee on RR Committee.

**RESOLVED:** Cllr Moulding, as an existing member on the RR Committee, agreed to become the PC appointed Admin Trustee on the Committee.

Cllr Moulding reported that the RR/CHADS are in a good place financially and were planning to hold a pantomime in March 2022, for which there had been a lot of interest, especially from younger members of the community.

**21/99. The Queen's Platinum Jubilee Beacons – 2<sup>nd</sup> June 2022**

To consider organising a community event and the provision/purchase of a beacon.

Cllr Adams reported that the Parochial Church Council may be interested in becoming involved with any beacon lighting on Thursday 2<sup>nd</sup> June. Charlton Mackrell School were not currently considering becoming involved as the celebrations would be held over the half term holiday and out of school hours.

**RESOLVED:** The PC would await an update from Cllr Lawson as a member of The Charltons Community Centre and Memorial Playing Field Committee.

**21/100. Items for Report and Future Business.**

a. Archdeacon Brymer Trust. Cllr Adams reported that the Trust met today. Anne Petitpierre and the vicar were leaving, which would leave only three members on the Trust; two of which were appointed by the PC (Cllr Adams and Denise Simpson) as per the Deeds.

b. War Memorial. Cllr Adams reported that he had repainted the gates at the War Memorial. He noted that the engravings were fading and in need of general refurbishment.

**Action:** Cllr Adams to ask Forsey and Son to quote for refurbishment of the War Memorial.

c. Grit Bins. Cllr Adams reported that the grit bin opposite the Post Office was broken and needed replacing. He also suggested that the grit bin at Tuckers Batch was not used and would be better placed at the bottom of Peddles Lane.

**Action:** The Chairman agreed to ask Martin Butt if he could help move the bin and the Clerk would include the purchase of a new grit bin in the precept for the next financial year.

c. Highways. The Clerk previously circulated Cllr Crawley's report on the meeting held on 12<sup>th</sup> October between himself, Gary Warren, SCC Highways Engineer, Cllr Adams and three members of the public to discuss issues regarding traffic calming, speed restrictions and the location of SIDs.

**Action:** Gary Warren agreed to look into implementing a speed reduction from Kingweston Road to George Street and Ilchester Road in the vicinity of Lytes Cary by using vehicle loop monitoring to gather data on volume and speed of vehicles. Mr Montagu to ascertain permission from Lytes Cary Manor's site manager to position a post in its hedge line and to request support re speed reduction. PC to identify contractor to install posts for SID devices.

d. Village Gateway. Cllr Adams proposed that the PC consider the installation of an additional 'Gateway' sign at Broadway, Charlton Adam, similar to the one proposed at the entrance to Charlton Mackrell on Kingweston Road.

**Action:** The Clerk to include the cost of a Gateway sign in the precept for approval.

**Next meeting:** Ordinary Meeting to be held on Tuesday 16<sup>th</sup> November 2021, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.

There being no further business the meeting closed at 8.30pm.

Signed: .....

Dated: .....