

The Charltons Parish Council

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Notice of Parish Council Meeting
To be held on Tuesday 19th October 2021 at 7.30pm
in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 19th October 2021 at 7.30 pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 14th October 2021

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Reports from County and District Councillors

District and County Councillors may give short verbal reports on matters affecting the Parish.

21/91. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

21/92. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

21/93. Minutes.

To approve the Minutes of the PC Meeting held on Tuesday 21st September 2021.

21/94. Parish Council Vacancies.

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

21/95. Planning.

- a. To consider the following planning applications (PA):
 - i. **PA 21/02783/ADV.** The display of a non-illuminated free standing welcome & orientation sign for estate walks at Lytes Cary Manor, Lytes Cary, Kingsdon.

b. South Somerset District Council (SSDC) Decisions:

- i. **PA 21/01071/FUL.** The change of use of land to extension of domestic garden and the erection of a building for land management machinery and an exercise pool at The Old Waterworks, Ilchester Road, Charlton Mackrell – **APPROVED.**
- ii. **PA 21/02299/HOU.** Loft conversion with installation of side facing first floor window at 4 Abbey Barns, Top Road, Charlton Adam – **APPROVED.**

21/96. Finance.

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

SALC Opening Up Safely Grant – The Charltons Youth Club	£1,500.00
The Charltons Churchyards Maintenance Grant	£1,200.00
CPRE membership renewal	£120.00
Society of Local Council Clerks membership renewal	£112.00
Clerk's Expenses Jul to Oct 21	£53.99
SALC Training – Neighbourhood Plan Seminar 8/9/21	£40.00

c. To approve purchase of one 3.5 mtr post and one 1 mtr extension post at a total cost of £156.85 (plus VAT) for mobile Speed Indicator Device (SID).

21/97. Community Infrastructure Levy (CIL)

To consider draft of the PC's C.I.L Spending Priorities Policy.

21/98. Trustee on Reading Room Committee

To consider appointment of Administrative Trustee on Reading Room Committee.

21/99. The Queen's Platinum Jubilee Beacons – 2nd June 2022

To consider organising a community event and the provision/purchase of a beacon.

21/100. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: Ordinary Meeting to be held on Tuesday 16th November 2021, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.