

The Charltons Parish Council

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Notice of Parish Council Meeting
Tuesday 21st September 2021 at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 21st September 2021 at 7.30 pm in The Reading Room, Charlton Mackrell.

RCarter

Clerk to The Charltons Parish Council

Agenda issued on 16th September 2021

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Presentation by Grove Property on

Grove Property to provide an update to councillors and residents on the proposed development of **35** houses to the rear of the Fox and Hounds and to answer any questions.

Reports from County and District Councillors

District and County Councillors may give short verbal reports on matters affecting the Parish.

21/81. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

21/82. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

21/83. Minutes.

To approve the Minutes of the PC Meeting held on Tuesday 20th July 2021.

21/84. Parish Council Vacancies.

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

21/85. Planning.

- a. To consider the following planning applications (PA):
 - i. **PA 21/02299/HOU.** Loft conversion with installation of side facing first floor window at 4 Abbey Barns, Top Road, Charlton Adam.
 - ii. **PA 21/02632/FUL.** Creation of five wildlife ponds to improve biodiversity on the landholding and surrounding landscape at Lytes Cary Manor, Lytes Cary, Kingsdon.
- b. South Somerset District Council (SSDC) Decisions:
 - i. **PA 21/01141/HOU.** Replacement windows and doors to a single storey dwelling in a conservation area at Fox Hollow Barn, West Charlton, Charlton Mackrell – **APPROVED.**

21/86. Finance.

- a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

- b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

PKF Littlejohn External Auditor Fees	£240.00
Reading Room Hire 22 Jun & 20 Jul 21	£36.00
SALC – Chairman Training 24 Jun 21	£30.00

- c. **Notice of Conclusion of Audit.**

External Auditor Report 2020/21.

21/87. Speed Indicator Devices

To consider purchasing a solar Evolis Radar Speed sign for use at separate locations in the parish at a cost of £2,342.84 and to apply for a grant for up to 50% of the cost.

21/88. Future Parish Council Elections

To discuss Somerset County Council (SCC) and 'One Somerset's' request for parish and town council's views on whether the 2023 town and parish council elections should be moved forward to 2022 to remain in sync with principal authority elections going forward.

21/89. The Queen's Platinum Jubilee Beacons – 2nd June 2022

To consider organising a community event and the provision/purchase of a beacon.

21/90. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: Ordinary Meeting to be held on Tuesday 19th October 2021, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.