

# The Charltons Parish Council

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Notice of Parish Council Meeting  
Tuesday 20<sup>th</sup> July 2021 at 7.30pm in The Reading Room, Charlton Mackrell

All Council Meetings are Open to Members of the Public and Press  
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following Meeting of the Parish Council on Tuesday 20<sup>th</sup> July 2021 at 7.30 pm in The Reading Room, Charlton Mackrell.

*RCarter*

Clerk to The Charltons Parish Council

Agenda issued on 14<sup>th</sup> July 2021

## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

### **Public Session**

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

### **Reports from County and District Councillors**

District and County Councillors may give short verbal reports on matters affecting the Parish.

### **21/70. Apologies for Absence and to consider the reasons given**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

### **21/71. Declarations of Interest**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (NALC Model Code of Conduct 2012) adopted July 2012. (NB this does not preclude any later declarations).

### **21/72. Minutes.**

To approve the Minutes of the PC Meeting held on Tuesday 22<sup>nd</sup> June 2021.

### **21/73. Parish Council Vacancies.**

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

### **21/74. Planning.**

- a. To consider the following planning applications (PA):
  - i. PA 21/02041/HOU & 21/02042/LBC. The replacement of 4 doors and 19 windows at Cedar Lodge, High Street, Charlton Mackrell.

b. South Somerset District Council (SSDC) Decisions:

- i. **PA 21/01548/HOU.** Proposed extensions and alterations at The Willows, Cary Fitzpaine – **APPROVED.**
- ii. **PA 21/01378/HOU.** Proposed single storey extension with roof terrace to replace existing conservatory (Revised application of 20/02212/HOU) at The Garden House, Sandpit Lane, Charlton Mackrell – **APPROVED.**
- iii. **PA 21/00785/FUL.** Change of use of land to residential and siting of a mobile home/home office at Footsteps, High Street, Charlton Mackrell – **APPROVED.**

**21/75. Charltons Community Centre.**

- a. Signage. Update and clarification on the provision of signage for the Community Centre.
- b. Improvement Program. Request for £1,000 grant from the PC towards a consultation and the preparation and drafting of the initial plans (est. total £1,650) for the replacement of Community Centre roof, possible restructuring of the interior and resurfacing the car park.

**21/76. Finance.**

a. **Balance of the Council's Bank Account and Bank Reconciliation.**

To report on the Council's Bank Account.

b. **Accounts for payment.**

To review and approve a schedule of items of expenditure (incl. VAT):

Grant - Final instalment Project Charltons	£3,000.00
Grant – Charltons Youth Club (incl. £250 to be reimbursed from PlayDay)	£1,750.00
Clerk's Expenses Jul 21	£37.26
Cllr Adams – Stationery and printer ink	£26.32
Cllr Elliott – Fixings for Lorry Watch boards	£18.91

c. Parish Website.

To consider additional options for the website build:

- i. Planning applications page (cost £75 + VAT)
- ii. Mailchimp subscription form (cost £15 + VAT if added as part of the website build).
- iii. A password protected area to allow dissemination of documents to Councillors can be provided as per our quote (£90 + VAT).

**21/77. Churchyard Maintenance Grants.**

To consider the future provision of Churchyard Maintenance Grants following observations received and noted within the internal audit that such payments are unlawful and following discussions with the Treasurer of The Charltons Parochial Church Council.

**21/78. Provision of Dog Waste Bin.**

To consider the provision of an additional dog waste bin, west of the stables at Welham and add signage to the existing bins asking residents to use dog waste bags only.

**21/79. The Queen's Platinum Jubilee Beacons – 2<sup>nd</sup> June 2022**

To consider organising a community event and the provision/purchase of a beacon.

**21/80. Items for Report and Future Business.**

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** Ordinary Meeting to be held on Tuesday 21<sup>st</sup> September 2021, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.